

DOSSIN GREAT LAKES MUSEUM WEDDINGS



The Dossin Great Lakes Museum will delight your guests and give you a wedding day you will never forget. Planning is easy; let's get started!

Choose your space package: You are welcome to host your ceremony, reception, or your entire wedding at the Dossin Great Lakes Museum. Please see our available spaces to build your wedding package.

Catering: You can choose from any of the options on our approved catering list, including full service caterers, caterers who focus mainly on the preparation and serving of food, or you can choose to use food trucks. You will make all your refreshment arrangements directly through the caterer. If you choose to hire a caterer that is not full service, you will need to also hire one of our approved bartending services to serve your alcohol and to handle several other event services.

Please find all their menus, pricing, and contact information at <https://detroithistorical.org/dossin-great-lakes-museum/suggested-caterers>

Food Truck Option: Food trucks are welcome at the Dossin Great Lakes Museum. However, food trucks are not full-service caterers. They park outside the museum and guests must go out to the truck to be served. Food truck vendors are not capable of serving food outside of the truck and they will not provide linens, additional rentals, or serve alcohol at this location.

Adult beverages: Clients are permitted to supply their own alcoholic beverages. Your selected caterer or one of our approved bartending services must be hired to serve the alcohol.

Vendors: You are permitted to select outside vendors to supply your linens, flowers, décor, music, D.J. photo booths, and other items. All vendors must comply with museum policies.

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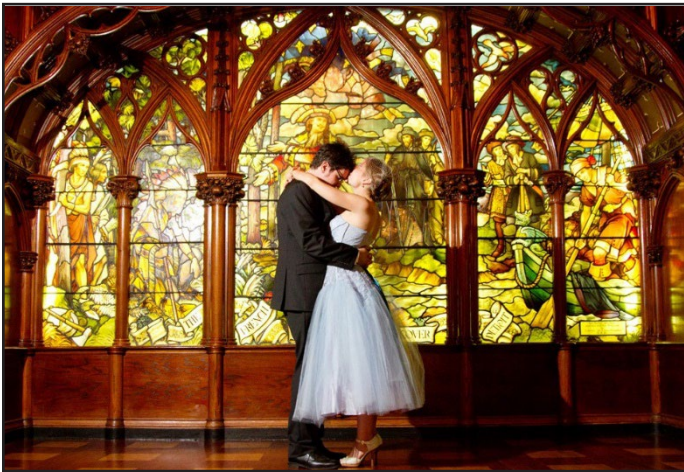


Waterfront Wedding Packages

Capacity is subject to change based on state health mandates and additional set up requirements

Ceremony Packages

Ceremony packages include one meeting with your event manager, set up and tear down, white padded folding chairs, event liability insurance, a 2-hour rehearsal, and guest parking. For clients holding the ceremony only, 2 hours of event time is permitted with 1 hour of set up time and 1 hour of tear down time included. A \$500 museum-closing fee will be added for events occurring earlier than 6:00 pm, Friday - Sunday.



Gothic Room

- Up to 60 guests
- Available year-round
- \$850

DeRoy Hall

- Up to 175 guests
- Available year-round
- \$1,500

Waterfront Patio

- Up to 100 guests
- Available May-October
- Indoor rain option included as long as the ceremony is not during museum hours and the appropriate space is not being used for your reception.
- \$1,000

Grand Lawn

- Up to 175 guests
- Available May-October
- Tent available at additional cost
- Indoor rain option included as long as the ceremony is not during museum hours and the appropriate space is not being used for your reception.
- \$1,750



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Reception Packages

Reception packages include 2 meetings with your event manager, set up and tear down of the museum's tables and chairs, event liability insurance, guest parking, and access to museum exhibits during the event. For clients reserving individual spaces for their reception only, 5 hours of event time, 2 hours of set up time and 1 hour of tear down time is included. For clients reserving the entire museum, 6 hours of event time, 2 hours of set up time and 1 hour of tear down time is included. A \$500 museum-closing fee will be added for events occurring earlier than 6:00 pm, Friday - Sunday. Additional set-up or tear down time is also available at a rate of \$150/hour.



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DeRoy Hall and Waterfront Patio Reception

- Up to 120 guests seated or 150 guests strolling
- **\$2,500** (includes the waterfront patio, May-Oct)
- **\$2,000** (without the waterfront patio, Nov - April)

Grand Lawn Reception

- Up to 120 guests seated or 150 guests strolling.
 - Tent available at additional cost
 - Indoor rain option included as long as the reception is not during museum hours and the appropriate space is not being used for your ceremony.
- **\$3,750**

Full Museum Rentals for Wedding & Reception Events or Large Receptions

Up to 250 guests, strolling, set up in all galleries

\$5,000 (with grand lawn and waterfront patio, May-October)

- Tent available at additional cost

\$3,500 (with the waterfront patio, May-October)

\$2,500 (excludes outdoor spaces, November- April)

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POLICIES

Serving Alcohol: The Detroit Historical Society and its museums do not own a liquor license. The only events that may have a cash bar are nonprofits who obtain a one day special liquor license through the State of Michigan Liquor Control Commission. The application and associated fees are the responsibility of the client. All alcoholic beverages must be served by one of the Detroit Historical Society approved vendors. Clients may provide their own alcohol as long as it is free for guests and the caterer is hired to serve the alcohol.

DOSSIN GREAT LAKES MUSEUM ACCESS AND PARKING

The Dossin Great Lakes Museum is located on Belle Isle State Park. Every vehicle entering Belle Isle State Park must have the State Recreation Passport. If vehicles attending an event at the Dossin Great Lakes Museum do not have Passports they can be purchased upon entrance to the park or at a Customer Service Center. More information on the Recreation Passport can be found online at Michigan.gov/recreationpassport.

Detroit Customer Service Center

1801 Atwater Street
Detroit, MI 48207
313.396.6890

Belle Isle is very busy on summer afternoons and vehicle access may be restricted by the Michigan State Police or Department of Natural Resources. Guests and Vendors will be provided with passes in advance, which will allow access in this case.

Contract Process and Requirements

Securing Your Date: Your event date is confirmed with a returned signed contract and **non-refundable deposit** of no less than 50% of the total rental amount. The balance is due 14 days prior to your event. Once an event has been confirmed with a signed contract and deposit, the client may only make changes to the contract that are of an equal or greater monetary value.

Security Deposit: All rentals are subject to a \$1,000 security deposit which may be paid by check. If the deposit is not needed the check will be returned uncashed 10 days after the event.

Cleaning Fee: A non-refundable cleaning fee of \$300 is applied to each rental. This defrays the cost of additional sanitizing protocols and post event cleaning.

Event Management: When your event is confirmed, a Detroit Historical Society event manager will contact you for event details and to schedule meetings and site visits before your event. They will create a floor plan for your rented spaces, obtain vendors' contact information, and confirm the timeline for your event. On the day of your event your event manager will be onsite to set the floor plan, assist your vendors into the building, and act as your main point of contact throughout the event.

Exclusive Caterers

All food items, other than a wedding cake and pre-packaged favors, must be provided by one of our approved caterers.

Exceptions may be made only for religious dietary restrictions. If an exception is approved, the caterer must be approved in advance and will be required to be licensed to prepare and serve food in Michigan, and able to comply with Detroit Historical Society event operations and insurance requirements.

Food Trucks

The Detroit Historical Society permits food trucks to cater events at its museums. Food trucks must operate in designated spaces and guests must go outdoors to be served. The client and food truck service must comply with the Society's Food Truck Policy. Clients who utilize food trucks must use one of our approved bar tending services for their bar service and table bussing during the event.

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PREFERRED CATERERS

Durden's Catering

Contact: Chef, Rytonie Durden
Phone: 313.209.3350
Email: durdenscatering@gmail.com
Website: durdenscatering.com

Forte Belanger

Contact: Bonnie Peck
Phone: 248.288.3300
Email: B.Peck@continentalserves.com
Email: info@fortebelanger.com
Website: fortebelanger.com

Holiday Market

Contact: Traci Bahlman
Phone: 248.543.4390
Email: tracibahlman@holiday-market.com
Website: holiday-market.com

2 Unique

Contact: Brittany Ling
Phone: 248.549.5242
Email: Brittany@twounique.com
Website: twounique.com

Lazy Bones Smokehouse

Contact: Heidi Huntington
Phone: 586.775.7427 ext. #2
Email: catering@lazybonesbbq.com
Website: www.lazybonesmokehouse.net

(This caterer does not serve alcohol or provide linens.
Contact one of the listed bar tending services if you
choose this caterer.)

Cass Catering

Contact: Cass Przybylski
Phone: 248.789.7250
Email: Cass@casscatering.com
Website: www.casscatering.com

Amicci's Pizza

Contact: Chef John
Phone: 313.580.0304
Email: jgrossi61@yahoo.com
Website: outdoorpizzaonsite.com

BARTENDING

Miss Mixology

Contact: Lindsay LaFoy
Phone: 248.941.4026
Email: missmixologyservice@gmail.com

Detroit On the Rocks

Contact: Jeff Kurncz
Phone: 248.497.2374
Email: detroitontherocks@gmail.com
Website: www.TheDontherocks.com

Sidecar

Contact: Kathy Sullivan
Phone: 248.703.8865
Email: kbs@sidecarbartending.com
Website: Sidecarbartending.com